

2ND ATAF WOMEN IN TAX LEADERSHIP CONFERENCE

LOGISTICAL NOTE AND USEFUL INFORMATION

1. CONFERENCE VENUE AND ACCOMMODATION

The 2nd ATAF Women in Tax Leadership Conference is scheduled to take place on **15 February 2023** at the **Radisson Blu Hotel** in Maputo, Mozambique.

2. PARTICIPATION AND REGISTRATION

All delegates attending must register via this link <https://bit.ly/3CKuyiq> and provide all requested information to both facilitate and assist all logistical arrangements and proceedings.

3. CONFERENCE VENUE AND ACCOMMODATION

The **2nd Women in Tax Leadership Conference** will be hosted at the Radisson Blu Hotel and accommodation can be booked directly with the hotel.



The contact of the reservations department is:

- reservations.maputo@radissonblu.com

- clara.mataka@radissonblu.com

Please find attached the booking forms, should you need any assistance, kindly contact Mr Antonio Sigauque from the Mozambique Revenue Authority on asigauque717@gmail.com.

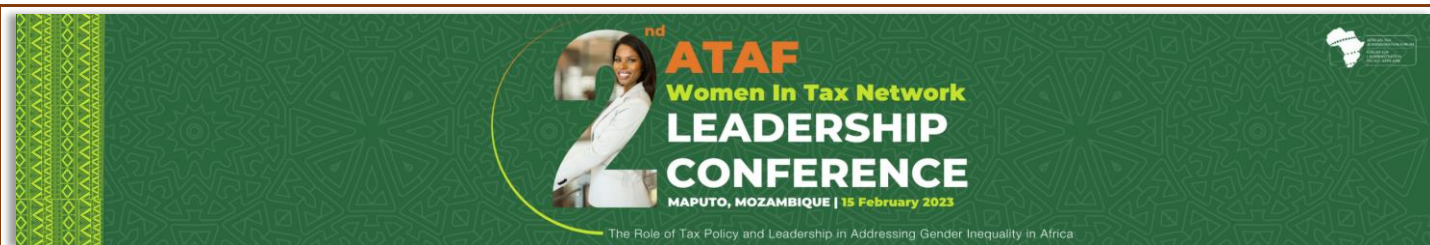


Proposta
Quartos.2023.pdf



Manual of Bookings
-2023.pdf

Note: Participants will be responsible for booking their own accommodation and related expenses including travel insurance and VISA costs.



4. ENTRY INTO MOZAMBIQUE – VISA

Kindly visit the online portal through the following link <https://evisa.gov.mz/> to obtain more information on the visa requirements. Please note the list of the visa waiver countries <https://evisa.gov.mz/waiver> . Should you need any assistance, kindly contact the following officials:

1. Mr Antonio Sigauque: asigauque717@gmail.com or +258 84 438 1218
2. Mr Raimundo Mapanzene: rmapanzene@gmail.com or +258 82 199 4154
3. Ms Euridice Cossa: euridicecossa3@gmail.com or +258 84 688 3850

5. SOCIAL EVENTS, MEALS AND REFRESHMENTS

The Mozambique revenue Authority will kindly host one social events for participants:

- 15 February 2023: Official Dinner – 18h30 - Venue TBC

Coffee breaks and a lunch will be offered on the day of the Leadership Conference

5. CURRENCY

The Mozambican Metical (MZN) is the official currency in the country.

6. TRANSPORTATION

- Participants will be welcomed upon their arrival at the airport by a reception team from the Mozambique Revenue Authority. The transfer of participants to the hotel will be provided by the Mozambique Revenue Authority. Kindly share your arrival and departure details with the following officials:
 1. Ms Bernadine Kermis: bkermis@ataftax.org
 2. Ms Elizabeth Kutumela: ekutumela@ataftax.org
 3. Mr Antonio Sigauque: asigauque717@gmail.com
 4. Mr Raimundo Mapanzene: rmapanzene@gmail.com
 5. Ms Euridice Cossa: euridicecossa3@gmail.com

7. SIMULTANEOUS INTERPRETATION

The Plenary will be conducted in English. French and Portuguese simultaneous interpretation will be provided during the Plenary.

8. POWER PLUG

The power plugs and outlets used in Mozambique are the types C, F, and M plug. Type C plug has two round pins, while the type F plug has two round pins with earth clips on each side. The Type M plug has three round pins arranged in a triangular pattern.

