

## RETHINKING REVENUE STRATEGIES: The Human Face of Taxation

### LOGISTICAL NOTE AND USEFUL INFORMATION



#### Some information about Nigeria

Nigeria, officially the Federal Republic of Nigeria, is a country in West Africa. It is situated between the Sahel to the north and the Gulf of Guinea to the south by the Atlantic Ocean. It covers an area of 923,769 square kilometres (356,669 sq. mi), it is the most populous country in Africa and the world's sixth-most populous country. Nigeria is a federal republic comprising 36 states and a Federal Capital Territory, where the capital, Abuja, is located. The largest city in Nigeria is Lagos, one of the largest metropolitan areas in the world and the second largest in Africa.

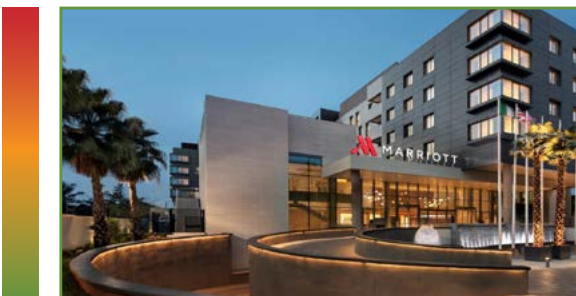
**Head of state:** Muhammadu Buhari GCFR

**Language:** English (Official), and Hausa, Yoruba, Igbo, Fulfulde, Ibibio, Kanuri, Tiv etc.

**Currency:** Naira

**Population:** 216.7 million

**Capital:** Abuja



The ATAF General Assembly and ancillary meetings will take place in Lagos, Nigeria, from the 31 October – 04 November 2022 at the Marriott Hotel, Ikeja, Lagos.

## LOGISTICAL INFORMATION

### 1. DATE AND VENUE

The 7<sup>th</sup> ATAF General Assembly and ancillary meetings are scheduled to take place from **31 October - 04 November 2022** at the **Marriot Hotel in Ikeja, Lagos, Nigeria in partnership** with the Federal Inland Revenue Service of Nigeria.

### 2. PARTICIPATION AND REGISTRATION

All delegates attending must register via this link [https://events.ataftax.org/index.php?page=event-details&event\\_id=71](https://events.ataftax.org/index.php?page=event-details&event_id=71) and provide all requested information to both facilitate and assist all logistical arrangements and proceedings. The link is also available via the ATAF website and can be sent upon request via email or WhatsApp.

### 3. CONFERENCE VENUE AND ACCOMMODATION

The 7<sup>th</sup> ATAF General Assembly will be hosted at the Marriot Hotel and the venues below will accommodate the conference's delegates:

*Note: Participants will be responsible for booking their own accommodation and related expenses including travel insurance and VISA costs.*



#### 1. Marriott Hotel

Lagos - Nigeria

<https://www.marriott.com/en-us/hotels/loslg-lagos-marriott-hotel-ikeja/overview/>

Contact: [+234 908-825-2020](tel:+2349088252020)

Discount booking Link: [Book your group rate for FIRS 2022 CONFERENCE](#)



#### 2. Radisson Blue Hotel

Lagos – Nigeria

<https://www.radissonhotels.com/en-us/>

Contact: [+234 908 780 5555](tel:+2349087805555)

E-mail: [info.lagos.ikeja@radissonblu.com](mailto:info.lagos.ikeja@radissonblu.com)

Discount Code: **2210FIRSNG**



#### 3. Sheraton Hotel

Lagos – Nigeria

<https://www.marriott.com/en-us/hotels/lossi-sheraton-lagos-hotel/overview/>

Contact: [+234 1-2800100](tel:+23412800100)



#### 4. BON Hotel - Ikeja Residence

Lagos – Nigeria

<https://www.bonhotels.com/ikejares>

Contact: [234 \(0\)906 649 8862](tel:2349066498862)

E-mail: [reservations@bonhotelsafron.com](mailto:reservations@bonhotelsafron.com)



#### 5. BON Hotel - Safron

Lagos - Nigeria

Contact: [+234 906 649 8862](tel:+2349066498862)

E-mail: [reservations@thesafronhotel.com](mailto:reservations@thesafronhotel.com)

Website: [www.thesafronhotel.com](http://www.thesafronhotel.com)



#### 6. Providence Hotel

Lagos – Nigeria

Contact: [+234 1 462 3200](tel:+23414623200)

E-mail: [reservations@providencelagos.com](mailto:reservations@providencelagos.com)

Website: [www.providencelagos.com](http://www.providencelagos.com)

## 4. SOCIAL EVENTS, MEALS AND REFRESHMENTS

The Federal Inland Revenue Service will kindly host two social events for participants during the Plenary:

- 31 October 2022: Welcome Cocktail – Marriott Hotel at 19h00 (transport will be provided).
- 02 November 2022: Official Dinner – Marriott Hotel at 19h00 (transport will be provided).
- 04 November: Excursion / Lunch – this is an informal event and delegates are requested to dress casual

We would appreciate if delegates could confirm their attendance to the Welcome Cocktail and the Official Dinner via the online registration form. Please also indicate if you have any special dietary requirements.

Coffee breaks and a lunch will be offered on each day of the General Assembly.

## 5. ENTRY INTO NIGERIA AND VISA ARRANGEMENT

Lagos is served by the Murtala Muhammed International Airport (MMIA)[2] (IATA: LOS, ICAO: DNMM) located in Ikeja, Lagos State, Nigeria, and is the major airport serving the entire state.



#### Visa Application:

- It is strongly advised that you request and finalise your Visa application from your respective country's Nigerian High Commission or Embassy. This will assist in effective time management at the airport's Immigration.
- You can apply for your Nigerian Visa via the online portal through the following link: <https://immigration.gov.ng/visaclass/visiting-visa-single-entry-f6a/>
- Visa on Arrival (This facility is suitable for people who do not have a Nigerian embassy/Consulate in their home country):
  - The Nigeria Immigration Service (NIS) has rolled out a new Visa on Arrival Application Process for all Business Travelers and African Union Countries except ECOWAS member Countries. Members of the ECOWAS include the following countries (*Benin, Burkina Faso, Cabo Verde, Cote d'Ivoire, The Gambia, Ghana, Guinea, Guinea-Bissau, Liberia, Mali, Niger, Nigeria, Senegal, Sierra Leone, and Togo*)

*Note: Please ensure that you consult your local Nigerian authority, and your application is done well in advance at the appropriate representation (Embassy and/or Consulate) if present.*

- In addition, you may be required to show proof of accommodation for the duration of your stay and a flight ticket
- You are required to have a Yellow Fever Vaccination to enter Nigeria. Your certificate will be required as proof of vaccination upon departure and arrival.

*Note: Please be advised that an invitation letter will automatically be sent to all registrants once the registration has been approved by the ATAF Secretariat to facilitate the visa application. The invitation letter should accompany your Visa application.*

#### COVID-19 Entry requirement to Nigeria

Vaccinated Passengers	Non-Vaccinated Passengers
<ul style="list-style-type: none"><li>• Inbound passengers to Nigeria who are fully vaccinated against COVID-19 are no longer required to undergo COVID-19 PCR testing before boarding Nigeria-bound flights.</li><li>• Fully vaccinated passengers arriving in Nigeria are not required to undergo COVID-19 testing upon arrival. This also applies to children under the age of 18.</li><li>• Fully vaccinated passengers are required to provide a valid and traceable vaccine certificate</li></ul>	<ul style="list-style-type: none"><li>• Inbound passengers who are unvaccinated or partially vaccinated to take a COVID-19 PCR test 48 hrs before departure and undergo Days 2 and 7 post-arrival PCR test at their own cost</li></ul>

**NOTE: ALL inbound passengers are requested to complete the Passenger Pre-boarding Health Declaration and Screening Form via this link <https://nitp.ncdc.gov.ng/> before departure, to obtain a mandatory QR code for check- You will be required to show the QR code of your registration upon departure to Nigeria.**

Information on COVID-19 travel protocol and health registration can be found at <https://nitp.ncdc.gov.ng/>. Everyone travelling into Nigeria is required to register irrespective of COVID-19 vaccination status.



## 6. CURRENCY

The Nigeria Naira is the official currency in the country.

There are numerous ATMs in the vicinity of the venue and around Lagos that accept major credit cards.

## 7. TRANSPORTATION

- Participants will be welcomed upon their arrival at the airport by a reception team from the Federal Inland Revenue Service (FIRS). Delegates should look out for FIRS Protocol Officers bearing jackets with FIRS/ATAF the 7<sup>th</sup> ATAF General Assembly logo where the welcome team at the arrival hall of the Murtala Muhammed International Airport will be awaiting them.
- **Kindly ensure to update your travel details on the registration website page once you have your itinerary available to have the transport arranged**
- The transfer of participants to the hotel will be provided by the Federal Inland Revenue Service (FIRS) and will be carried out according to a program that will be decided after receipt of flight plans
- Any modification or possible cancellation of the flight plans must be immediately communicated to the email: [GeneralAssembly2022@ataftax.org](mailto:GeneralAssembly2022@ataftax.org) and updated on delegates' registration pages. The transfer of participants from the hotel to the international airport will be provided by the Federal Inland Revenue Service.

## 8. SIMULTANEOUS INTERPRETATION

The plenary will be conducted in English, French and Portuguese, with simultaneous interpretation in all three languages.

## 9. ELECTRICITY

Nigeria operates on 230 volt electricity and is generated at 50Hz (Cycles) Alternating Current and there are two associated plug types, types D and G. Plug type D is the plug which has three round pins in a triangular pattern and plug type G is the plug which has three rectangular pins in a triangular pattern.

You may require an adapter to fit your chargers into a power outlet in Nigeria.

## 10. LOCAL TIME

UTC +1

## 11. CONTACTS

For more information on the 2022 ATAF General Assembly, Venue, or any other related inquiry, please visit the ATAF web page: <https://www.ataftax.org/upcoming-events>

or email us at: [GeneralAssembly2022@ataftax.org](mailto:GeneralAssembly2022@ataftax.org)

FIRS Local Organising Committee contact details:

- For Hotel accommodation: WhatsApp number +234 818 454 6363
- For Visa enquiries/Protocol: WhatsApp number +234 805 506 9946; +234 803 694 6703
- For Airport transfers/transportation: WhatsApp number: +234 80 386 10994; +234 803 786 6823; +234 811 100 2030
- For Conference/Logistics: WhatsApp number: +234 803 304 2028; +234 806 915 6344; +234 803 784 2082 (French enquiries)
- FIRS Local Organizing Committee: WhatsApp number: +234 802 748 6437;